



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Bhagwan Aadinath College of Education
• Name of the Head of the institution	Dr. Sunil Kumar Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9696304219
• Mobile No:	9453940262
• Registered e-mail	bhagwanaadinath686@gmail.com
• Alternate e-mail	mahak26march@gmail.com
• Address	Village Maharra
• City/Town	Lalitpur
• State/UT	Uttar Pradesh
• Pin Code	284403
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Bundelkhand University ,Jhansi				
• Name of the IQAC Coordinator	Dr.Rohit Kumar				
• Phone No.	9415508353				
• Alternate phone No.					
• Mobile	9415508353				
• IQAC e-mail address	iqacbace686@gmail.com				
• Alternate e-mail address	bhagwanaadinath686@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.bacelar.org/">http://www.bacelar.org/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.04	2022	11/01/2022	10/01/2027
<b>6.Date of Establishment of IQAC</b>	02/10/2019				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	3				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been	Yes				

<p>uploaded on the institutional website?</p>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p><a href="#">View File</a></p>
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p>No</p>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>	
<p>Academic Calendar for the Academic Year 2021-22 was made more comprehensive to include diverse activities and its successful implementation was monitored by the IQAC. Institutional Social Responsibility and outreach activities were given due importance. Faculty enrichment , Organization of Internships/Seminars/Conferences/Webinars for student and faculty enrichment and bridging the gap between traditional pedagogy and contemporary requirements. Faculty members of different programmes were motivated to take part in the curriculum revision with affiliating university. New Programmes namely M.A. (Hindi, History, Sociology) will start from 2022-23 and B.B.A., B.C.A., B.A. (Physical Education) and B.A. (Education) will started in 2023-24</p>	
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>	
<p></p>	

Plan of Action	Achievements/Outcomes
Preparation of academic plan	The academic calendar was executed during the session
Maintenance of quality as per NAAC Parameters	All the related activities were done in context to AQAR submission
Organization of seminars on NEP 2020	one Seminar on NEP-2020 were organised
Inter collegiate football tournament	Inter collegiate football tournament was held on 15 Dec. 2021
Organization of Intercollegiate Hand ball tournament	The Inter collegiate Hand ball tournament was held on 16 dec. 2021

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	15/06/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	11/01/2023

**15. Multidisciplinary / interdisciplinary**

Institute is currently affiliated with the Bundelkhnad University Jhansi Uttar Pradesh. The Institute offers multidisciplinary courses like Bachelor of Art (B.A.), Bachelor Of Science (B.Sc.) ( Math & Bio Group), Bachelor of Commerce (B.Com.), Bachelor of Education(B.Ed.) , Bachelor of Physical Education (B.P.Ed.). The Institute runs B.A.,B.Sc.,B.Com.,B.Ed.,B.P.Ed. UG programs on a single campus. The Institute follows the syllabus from the Bundelkhnad University ,Jhansi. The syllabus offers the courses such as Professional Communication & Ethics, Communication Skills, etc. Students study these subjects to enrich humanity and social

connections In the mentioned courses, students learn and engage with the community. The courses further helps in understanding issues, which will provide insight into finding the appropriate solution. The institution follows the curriculum provided by Bundelkhnad University, Jhansi. Courses prepare students for the modern challenges they face in their daily lives. The courses focus on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles.

#### **16.Academic bank of credits (ABC):**

The institution is registered under the ABC programme. Institution follow all the guideline for Academic Bank of the Students . College has registered all the teacher and students on the ABC portal. The institute is in the process of developing good practice for ABC.

#### **17.Skill development:**

Our institution has done MoU's with leading corporates surrounding the lalitpur district like Tanya Textile, Shreeji Traders, P.R. Cold drink, Udit & Company , Singhai & Singhai Dal Mill, Jain Co. Industries, ICICI Bank aims to increase employability of graduating youths by imparting knowledge, skill and competencies in relevant field.

Apart from this institution has signed up MoU's with Academia as well like Central Public School, Raghuveer Singh Degree College for guest lectures, seminar for student exchange, Faculty exchange, Research Work etc.

Our institution has done MoU's with leading corporates surrounding the lalitpur district like Tanya Textile, Shreeji Traders, P.R. Cold drink, Udit & Company , Singhai & Singhai Dal Mill, Jain Co. Industries, ICICI Bank aims to increase employability of graduating youths by imparting knowledge, skill and competencies in relevant field.

Apart from this institution has signed up MoU's with Academia as well like Central Public School, Raghuveer Singh Degree College for guest lectures, seminar for student exchange, Faculty exchange, Research Work etc.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In order to promote /integrate the local language, art and culture, compulsory activities in the curriculum has to be added like

literary activities etc. and through discussions/interactions/symposiums etc. in local languages which will fetch extra knowledge to the student. These changes will also increase the employability opportunities for the teachers and subject matter experts of these languages. Frequent field trips to local heritage sites shall value their culture and traditions. This will boost tourism sector and create awareness amongst students.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Learning Outcome based Curriculum aims to bring about uniformity in syllabus for all programs in all, the affiliated colleges of University. Variety of approaches in teaching Learning process like lectures, seminars, workshop, practical and project based learning field work, technology enabled learning internship and apprenticeship and research work is suggested. The student learning outcome should be defined in terms of knowledge skills understanding values employability. This institution, being affiliated with concerned university follows the guidelines as and when directed.

**20.Distance education/online education:**

This institution is already prepared, especially during COVID-19 pandemic situations and teaching learning process through different online modes like Google Meet , whatsapp etc.The whole college campus is Wi- Fi enabled with smart boards/projectors installed in classrooms and hence no hindrance /obstacle in online education. Even slight relaxation in COVID-19 pandemic situation and accordingly visit of students and faculty members to college from different distant areas, helping them to study e- content for all subjects in all semesters. This institution is preparing to make available all such type of e-content material prepared by faculty members to all students through online mode to meet the future challenges.

**Extended Profile**

**1.Programme**

1.1 59

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1288

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 450

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 491

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 42

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 54

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>59</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>1288</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>450</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>491</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>42</b>
File Description	Documents
Data Template	<a href="#">View File</a>



3.2	54
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	30
Total number of Classrooms and Seminar halls	
4.2	162
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Institute is affiliated to the Bundelkhand University, Jhansi and hence follows the curriculum prescribed Bundelkhand University. Before commencement of each academic year, the university gives the pathway regarding date of commencement of each semester/academic year, end of semester/academic year, tentative schedule of examination in the form of university academic calendar. The academic calendar of the institute, based on the university guidelines is then prepared and given to all the concerned.

A faculty meeting is then conducted by the Principal to discuss the Academic Calendar, teaching load distribution and time table. The time table co-coordinator follows the given Academic Calendar and load distribution, prepares the timetable.

The students are informed about the Academic Calendar through notice-boards. Every faculty prepares the course plan to deliver

lectures as per the course syllabus. If the faculties want to teach his/ her topic with the help of ICT facility, then it is made available for them. Method of continuous internal evaluation/ assessment of the student is adopted by the institute as per guidelines of university. In order to widen the students' horizons and to improve their perspectives on various subjects, visits and tours are organized.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college, being an affiliated to Bundelkhand University has to follow the academic calendar of University for conducting the curricular activities. According to the academic calendar of the University, the college prepares academic calendar before the commencement of each academic year. The calendar includes the schedule of examination, semester end examination, internal examination, curricular, co- curricular, extension and extracurricular activities. The college has no formal choice to make changes in assessment and evaluation process. The prescribed evaluation framework is according to the direction and ordinance provided by affiliating university. It is a mandatory component and the college has to conduct the internal assessment and report the marks to the university.

The Principal assigns the courses based on faculty choice and area of specialization. Then faculty member prepares course plan before the commencement of semester, indicating the topics to be covered, teaching methodologies being applied and assignments given to the students with evaluation process for each allotted subject and get approved by Principal.

A course file for each course is prepared by the faculty which includes course objectives, outcomes, study material, references and question from previous examination papers.

Time table in-charge prepares the time table as per the guidelines given by the university and workload distribution. Time table is then displayed on the notice boards.

The performance of the student is assessed on continuous basis as per guidelines prescribed by university.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1009

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1009

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To inculcate the cross-cutting issues relevant to gender, environment and sustainability, human values and professional

ethics, the institute runs and organizes several programs which may lead holistic development of students.

#### Environmental Studies

Environmental study is compulsory for each and every student at UG level. Healthy Village and Clean Village, Swachata Divas are celebrated by students every year. Nirmal Ganga Awareness Program and Tree plantation are done by College Committee. Minimum use of paper is promoted.

#### Human Values and Professional Ethics

To inculcate human values students are engaged in several activities through NSS. Political Science includes human rights, duties, and national responsibilities. College Committee organizes World Human Right day, Higher Education Awareness Programs, Voter Awareness, blood donation camp, yoga day and awareness programs on several issues. The activities are monitored by faculty in-charges. Institute often organizes guest lectures by experts, spiritual Gurus and social luminaries to inculcate social, moral and ethical values in students. National Constitution Day, Aids Divas, Road Safety Awareness , Sadak Suraksha Saptah, Police ki Pathshala, World Human Right day are celebrated by the institute.

#### Human Values and Professional Ethics

To inculcate human values students are engaged in several activities through NSS. Political Science includes human rights, duties, and national responsibilities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

1310

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

900

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

352

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Identification and Strategies adopted for Slow Learners:

Most of the students admitted to our College come from rural areas. For all of the admitted first year students, the institute has been following the induction program. Students are briefed about rules, regulation and systems of the institute in this program. Second Year Onwards, On the basis of result/ marks of student at the preceding university examination, based on the analysis the students who scored marks below passing marks are identified as slow learner and the students passed are identified as advanced learners in respective subject. Having clearly identified the slow learners, for improving performance in next semester /yearly examination, the institute goes ahead with remedial classes by subject teachers, clarifying doubts and reexplanation of crucial topics. Special attention is given to the academically slow learners. Identification and Strategies adopted for Advanced Learners:

To boost up the already possessed talent of the advanced learners with a view point the institute takes up number of initiatives like offering leadership roles in the co-curricular and extra-curricular programs organized within or outside the institute. In addition to this, value added programs, guest lectures, field visits etc. are conducted by the institute. Institute encouraged for participation in Various National , Regional and International Competitions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)



Number of Students	Number of Teachers
1239	39

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experimental learning:** By taking part in Extension Activities like Swachh Bharat Abhiyan, Awareness Programs etc. conducted in nearby village, the students learn-social responsibility. Activities like industrial visits, study tours, field visits are also organized. Expert lectures are organized.

**Participative Learning is encouraged by:- Discussions:** In order to make the students to think broad and come up with their opinions and suggestions, wide varieties of topics relating to subjects are discussed. **Presentations and Seminars:** To participate in class seminars, group discussion and many more activities, the faculty encourages the students. **Co-Curricular, extracurricular and sports activities** conducted throughout the year which leads to holistic development of students. **Problem Solving Methodologies:** Problem solving ability of the students are developed by giving them home work, assignment and various creative task as part of internal evaluation. Participation of students in placement cell activities such as 'CV preparation' and 'How to face interviews.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is a scientific, technological and engineering discipline and management technique used in handling information, its application and association with social, economic and cultural matters. ICT is now used by teachers, students and administrators and every individual related to education. Having realized the importance of

ICT, institute has developed ICT enabled tools for effective teaching learning process. The facilities help the teachers to improve the teaching and learning in a classroom environment. The use of multimedia teaching aid like LCD Projector, classroom with internet enabled laptops are Available in the classroom. The faculty takes the help of following creative tools to make teaching-learning process effective. Power Point Presentations: Faculty uses power point presentations including the video lectures based on the syllabus and as per requirements during the sessions. Seminars and Guest Lectures: Various seminars and guest lecturers are conducted in which the Experts from either industry or academia are invited to make students aware about latest happenings in the industry and academia.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an integral process, which enables students to demonstrate the skills and knowledge for maintaining the workforce and capabilities. The institution has well set mechanism of internal assessment for all courses and subject as per the directives/guidelines of Bundelkhand University, Jhansi.

For determining the institute level marks, university has given breakup of marks in the syllabus copy itself. Institute level marks and it break up varies from subject to subject. Some course gives emphasis on assignment and viva-voce and some on test also conducted along with short project work activities etc.

Internal assessment system prescribed by Bundelkhand University, Jhansi, is adopted by the institute for the evaluation of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**At Institute level:**

The students having grievances regarding evaluation process or every doubt is made clear by showing his performance in the answer sheets. The college has implemented effective and active mechanism for the redressal of grievances of the students regarding the internal assessment. The mechanism is transparent, time-bound and efficient. The students can approach the concerned subject teachers. Once the internal assessment marks are released, they can have right to get them clarified, why the lower marks are given in the particular subject. The faculty distributes evaluated answer scripts of class tests and assignments to students and any clarifications or grievances are addressed by the concerned faculty within a period of 5 days. If any discrepancy is brought to the notice, the concerned faculty will resolve it and the necessary corrective action is initiated. If a student is not satisfied with the marks awarded even after resolved by the faculty, student may represent same to the HOD and Principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Vision and Mission statements are shown on the college website and various places like entrance of the Institute, Corridor, Principal Cabin, Trustee Cabin, Library etc.

Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined by Institute. PEOs, POs and PSOs are circulated on college website, at the entrance of the Institute, Corridor, Principal Cabin, Trustee Cabin, Library and Course Files of Teachers.

The course outcomes are written by the respective faculty member of the institute . All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of various outcomes like COs, POs, PSOs and PEOs is carried out in four stages namely: Planning, Implementation, Evaluation and Action Taken.

### 1. Planning:-

Various outcomes are defined and a correlation is established

between outcomes and tools used. A mapping matrix is prepared in this regard for every CO, PO and PSO in the program including the elective subjects.

**2. Implementation:-**

An individual faculty member use different direct tools like Class Tests, University Exam, Assignments, Seminars, Projects etc., for the evaluation of Course outcomes(COs). Principal evaluates POs and PSOs by using evaluation of COs and Indirect Tools like Surveys/ feedback from Alumni, Employer, Parents, Teachers and Students etc. PEOs are also evaluated by using Indirect Tools only.

**3. Evaluation:-**

Attainment of all outcomes are calculated and compared with expected level of attainment decided by subject teacher for COs and Principal for POs, PSOs and PEOs.

**4. Action Taken:-**

If attainment was up to the expectation then appreciation is extended to the concerned faculty member and in case of deviation from the expected attainment of outcome necessary corrective actions are initiated to improve the outcome as per expectations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

379

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://bacelar.org/agar/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**



**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

30

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In view of its social accountability, the institute, through its Extension Activity Cell, has made lot of efforts to sensitize the students about social responsibilities by asking them to participate in several activities conducted.

Major activities undertaken are: Tree plantation, Swachh Diwas, Healty Village Clean Village Campaign, Blood Donation, Health checkup, Women Empowerment, Tobacco Awareness, Higher Education Awareness and Nirmal Ganga Awareness Program etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

10

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

57

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1245

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

15

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

24

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute owns a well-developed infrastructure which fulfills the requirements stated by Bundelkhand University, Jhansi and other statutory bodies to fulfill the need of all stakeholders. The entire campus is spread over 7.48 acres with built up area of 7512 Sq. mtr. .

**Key features of the Institute:**

- Well-furnished, spacious, ventilated and illuminated class rooms, laboratories , computer laboratory, tutorial rooms and other student support facilities as per University requirements.
- High end computers with internet facility and centralized LAN connection and Separate computer laboratory.
- Entire campus has been made wi-fi enabled.
- Institute has sufficient classrooms for efficient teaching-learning process and majority of classrooms are equipped with ICT facilities.
- Central Seminar hall with ICT facility is available to conduct training programs, guest lectures, workshops, seminars , conferences, FDPs and other related activities.
- Well-developed library, with collection of books, journals, magazines, CD's, E-books etc. as per university norms.
- Support and safety facilities .
- Institute has green landscaping with lawn, garden etc. In-house housekeeping staff is appointed to maintain cleanliness in the campus.
- Separate girls and boys common rooms are available in the campus.

The institution constantly and continuously expands and upgrades the required infrastructure facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Every year, to promote the extra- curricular abilities of the students during Annual Sports and Cultural Festival, the institute organizes sports and cultural event.

Sports: The institute has its own exclusive large playground for various outdoor games like Cricket, Volley ball, Kabaddi, Kho-Kho, etc. A dedicated indoor complex is also available for indoor games like Bad Minton, Table Tennis, Carom & Chess etc. Institute promotes the students to participate in Intercollegiate, North Zone interUniversity/All India interUniversity, State and National level sports competition every year.

**Cultural:** Members of Students' Council organizes various cultural activities as per dates talent proposed in Academic Calendar. It provides the platform for students to show their in on-stage activities like Dance, Singing, Drama etc. Institute promotes the students to participate in Intercollegiate, Intra-collegiate, North Zone interUniversity/All India interUniversity, State and National level cultural competition every year. Institute has Seminar Hall or Open Auditorium in lawn is prepared at the time of Annual Gathering.

**Yoga and Meditation Center:** Institute has established 'Yoga Center' and appointed domain expert to make aware students and faculty members about benefit of Yoga. Additionally, few faculty members are also well versed with yoga and meditation practices.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

30

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

30

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

162

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well developed library equipped with Integrated Library Management System that is AUTOLIB. Library has a good collection of books both for courses run in the college and for competitive examinations besides subscription to standard journals and newspapers in Hindi and English. Library is open for users from 10.00 AM to 04.00 PM. Total number of books in the library are 11912 The college also has membership of N-List programme of INFLIBNET centre to provide unlimited e-resources to our students and teachers.??????

**Easy circulation:** There is a set method of issuing books to students, staff and other users. A special issue register is maintained by the attendant under the guidance of librarian. There are separate reading sections for students and staff in the library besides a newspaper reading .

**Digital Section:** The library also houses a computer lab wherein 2 computers are kept for students' use exclusively. The librarian monitors the computer lab.

**OPAC:** Online Public Access Catalogue (OPAC) allows users to browse a book by author, title, publisher or any keyword. Book bank facility is also one of the best practices of the institution. for library users provided with printing and reprography services free of cost.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**172329**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**117**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides computing facility with required configuration for computer system. These are distributed among the various departments for academic and administrative work. The institute has high speed internet of 100 Mbps to cater the need of academics as well as allied processes.

#### Key Features:

- Separate computer laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- E- Governance system by use of ERPs is implemented in Administration office, Library and for Academic Processes usable by faculty as well as students.
- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library, with high speed internet connection, helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- All these equipments are provided power backup by UPS ,Solar power and 20 KVA diesel generator.
- All ICT facilities are updated as and when the need arises to do so. CCTV cameras installed at key locations keeps surveillance of the entire building and campus.
- All area are as like principal cabin, trustee cabin, meeting room, Class room, Administration Block etc. are provided power backup by Solar.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



<b>4.3.2 - Number of Computers</b>	
40	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
16186791.62	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The institute has well established system and procedure for maintaining and utilization of physical, academic and support facilities. For the maintenance of these facilities, a systematic policy is adopted through making budgetary provision and subjected	

approval of local management committee.

### Laboratories

The labs in the institute are administered by Laboratory In-charge (a faculty) and Laboratory Assistant. Recurring and non recurring register is maintained by every department.

Utilization of support facilities: Head of departments are allowed to put up to the principal of the institute requirement if any with regards to extension, renovation, alteration, relocation etc. of the available resources and facilities.

### Sport / Ground Maintenance

A faculty designated as Director/H.O.D- Physical Education is assigned the responsibility of maintaining sports accessories and supporting accessories of indoor and outdoor games and also Maintenance of Sports ground.

Computers: Computers, printers, scanners computer software and hardware are maintained as per requirement. Office automation software is covered under AMC, Antivirus is updated regularly.

Classrooms: Class rooms are well maintained and kept neat and clean by our college employees.

### Electrical Maintenance

Electricity material and furniture are maintained by local service providers on hired as per requirement.

### Garden

Institute has employed a dedicated gardener .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

479

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

168

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1247

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1284

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

71

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

193

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

85

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

41

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Being an Institution, the guidelines and instructions of state higher education department and the Bundelkhand University, Jhansi, every year student council is formed through election or nomination as the case may be. The student council and the student representatives take an active part in the academic and administrative committees.

The main objective of forming the student council is to develop the leadership qualities in students and to organize sports and cultural and extension activities every year. The Members of

Student Council are part of various committees like Curriculum , Feedback, Enrichment, PTM, Research, women empowerment, Infrastructural maintenance ,handling grievances, IT facilities, Library, Anti ragging, SHE cell, student's welfare, Sports, Cultural, Personal Counseling, Alumni etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute conducts the Alumni Meet every year for interaction and exchange of knowledge base acquired by passed out students working in various fields and sector of Indian economy.

Alumni contribute and assist institute for- 1. Conduction of Personality Development Programs 2. Career Counseling 3. Industry Institute Interaction 4. Placement Assistance 5. Summer Internship Assistance 6. Project Assistance to final year students etc.

Apart from above non-financial agenda, during the recent alumni meet it has also been decided to assist and help the institute by means of financial inclusion as per willingness of individuals and to form registered alumni association of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As far as the effective leadership being in tune with the vision and mission of the institute is concerned, the college Management Committee takes care of planning, sanctioning, monitoring and evaluating academic and administrative wings' working. Major decisions like sanctioning of budget, introducing new courses, appointment of temporary teachers, implementation and evaluation of teaching learning process are taken by Management Committee. The college governance tries to attain the vision and mission through

a) Perspective plan: Long term development to be implemented in the form of Future plan of the college.

b) Academic Quality: To achieve academic excellence, the college put in the assessment process which ensures the enhancement in quality of academics.

c) Students' Participation: Emphasis has been laid on the student centric approaches by involving more and more students in day to day activities of the college.

d) Implementation of Government & Institutional Schemes: GOI



scholarships, State Govt. Scholarship along with Institutional Scholarship, are in practice for the welfare of the students.

e) Organizing curricular, co-curricular and extracurricular Activities: Round the year students are exposed to curricular, cocurricular and extracurricular activities.

f) Amenities and infrastructure: increasing number of students in the college, the new material is being added to infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As mentioned in the previous section the college governance and management operate at three levels - the overarching Trust management, the principal and the various committees and cells. Roles and responsibilities are distributed across these three levels, with the lower levels looking after more specific and smaller aspects of governance and management than the higher.

The management system of the institution is highly decentralized and participatory in nature. The higher level of management allows considerable autonomy, but also provides adequate support, to the lower level in its functioning. The college works on the principles of teamwork, collective responsibility and participatory management. There are similar mechanisms for overall coordination and monitoring. In case of academic matters, the heads of various departments are involved.

For administrative matters, the Principal and Office Superintendent together with the coordinators are involved.

For financial matters the Principal and various committees hold the responsibility of management and monitoring.

In all these matters, there is adequate representation of the teaching and the non-teaching staff, and in some cases, of students and alumni.

The planning and decision making at all levels is collective and collaborative. The teaching staff also contributes to various administrative responsibilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan is made for the development of for effective academic and administrative functioning :

- The institution installed College Management System (ERP) for the smooth functioning of the administration.
- Automation of the library was initiated by purchasing Library Management Software.
- All laboratories were modified as per latest norms and curriculum requirement.
- Reprographic facility added in the library.
- Books were purchased as per latest curriculum N-list Subscription has been taken. Membership of
- Shodhsindhu and Shodhganga has been taken.
- LCD Projectors were brought to use in the classrooms.
- CCTV Surveillance upgraded.
- The institution has been implementing a strategic plan for the overall development of the institution. successful implementation of the strategic plan for the effective academic and administrative functioning

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions under the supervision of the Management Committee whose powers are defined by the Bundelkhand University, Jhansi. The names of the Management Committee and tenure is finally approved by Bundelkhand University, Jhansi. Principal is the chief executive and administrator of the college who coordinates all the activities of the college. Principal is also the ex-officio chairperson of the college which functions through various committees to carry out various functions of the college.

**Organization Structure:-**

**Academic Staff :-** Principal, Assistant Professor, Laboratory Assistants, Laboratory Attendants .

**Office:-** Office Superintendent, Senior Clerks, Junior Clerks, Computer Operators, Peon, Driver, Gardner.

**Library:-** Librarian, Library Assistant, Library Attendant.

**Recruitment Procedure:-** Recruitment of teaching and non-teaching staff is done by the Panel sanctioned by Bundelkhand University, Jhansi.

**Promotion:-** There is a promotional procedure determined by the University which is duly followed by the institution. **Grievance redressal mechanism:-** There is a grievance redressal committee at institute and university level which resolves grievance of stake holders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Need based Training Programmes are arranged by the Institute for the faculty. Faculty members are permitted to attend Training Programs like Technical & Non-Technical Training programs conducted at institution level. PF and NPS facility is given to every teaching and non-teaching staff by the State Government. IQAC has set the norms for professional development of faculty members and non-teaching staff and supports them for following actions: -

- Pursue Higher Studies and do Ph.D.
- Attend FDP in their field of interest.
- Attend and present research papers in National/International Conferences, Publish research papers in refereed Journals,
- Organize seminar, Confrence, Workshops, Guest Lecture. Encourage acquiring higher professional qualification by non-teaching Staff.
- Organize training for non-teaching staff to upgrade their skills.

Though the College is private College, the institution has effective welfare measures for teaching and nonteaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

41

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

21

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute strictly follows all the basic recruitment and promotional policies as stipulated by Bundelkhand University, Jhansi. Each and every regular faculty member completes the self-appraisal procedure every year. Self appraisal is done on the basis of the following points:-

Teaching learning process evaluation Specific duties / tasks assigned by Heads of the Department. Contribution for the benefit of student/ staff / Awards/ Rewards obtained by the faculty and staff. Contribution towards Curricular, Co-curricular Extra-curricular and Extension activities, Execution of exam duties assigned by Bundelkhand University, Jhansi.

The Principal always plays a vital role in the performance appraisal of the staff. Annual increments and promotions in the grades are all implemented by the Manager on the basis of an individual performance indicated in the appraisal report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has constituted committees to check and examine the financial transaction in the college. There is a provision of physical verification of all the consumable and non-consumable items in college if self. Physical verification is conducted at the end of every academic year. The pre-audit is conducted in the college to facilitate the process of general audit.

Manager monitors the expenditure in accordance with the provisions made in the budget or by the resolutions of the concerning committees. He discusses with the Principal on the developmental plans and their ways of implementing for the progress of college. The college undergo, every year, for audit of the financial affairs.

Internal Audit- The college gets its accounts audited internally from the Accountant of the institution.

External Audit-

Chartered Accountants Firm is appointed as external auditor of the college. Firm conducts external audit after completion of the financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Sources of funds:

Tuition Fee collections from the students. Such collections from the students are kept as the fixed deposits in Institutional bank accounts. Part of the fixed deposits is used to mature for the period of 30 days or less and part of them is for long term period like 1-2 year.

#### Mobilizations of funds:

Fee collected from students is used for payment of monthly salaries and other recurring and nonrecurring expenses of the Institute.

#### Funds utilization strategies:

Ensure optimal utilization of the resources according to the plan. According to financial requirement of each department, budget amount is used to be allocated annually and such budget is reviewed from time to time. Monitoring the establishment of the infrastructure, purchase of equipment's for various labs. Periodic monitoring the utilization of the funds allocated to the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing



the quality assurance strategies and processes

**Practice I**

To take membership of e-ShodhSindhu and Shodhganga

**Resolution:**

It was brought to the notice of all IQAC members that membership of e-ShodhSindhu and Shodhganga is required to enable faculty and students e-resources available related to library.

Thorough discussion was made and it was decided to take membership of e-ShodhSindhu and Shodhganga. This responsibility is given to Mr. Anuj Hundet for taking membership of e-ShodhSindhu and Shodhganga and instructed to submit report to IQAC.

**Evidence of Success:**

Institute level membership of e-ShodhSindhu and Faculty level membership Shodhganga is taken.

**Practice II**

**Agenda:** Restructuring stakeholder feedback mechanism.

**Resolution:**

Dr. Sunil kumar (Principal) Proposed that presently there is different mechanism for collecting stakeholder feedback, so there is need of change in mechanism as per NAAC institute level. Thorough discussion was made and it was decided that change in mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Prof. Indubala-given responsibility to modify existing feedback forms and come up with new mechanism.

**Evidence of Success:**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

On the initiative of IQAC, the institution reviews and implements teaching learning reforms. IQAC has taken many initiatives for teaching, learning and assessment strategies of the institute for continuous improvement. Some of these include:

Value Added Programs has been designed and conducted every year. Feedback forms related to design and review of syllabus prepared and collected from the stakeholders, analysis is made and relevant actions were initiated. Slow Learners and Advanced Learners:- Mechanism For Slow Learners and Advance Learners developed. Learning is made student-centric through series of Guest lectures, seminars, presentations and industrial visits. Student Mentoring:- Mentoring system for the students to address academic and stress related issues is in place. Outcome-based learning:- COs, POs are defined and attainment is calculated. Preparation of calendar of event and activities including Sports, Cultural and Extension Activities.. Library software in the library was purchased along with subscription of N-List. ICT facilities enhanced by purchasing of projectors, creation of Computer Lab and increasing internet speed to 100 Mbps. Energy Conservation, Waste Management, Green Campus initiatives has been started to make campus green and pollution free.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute provides Equal opportunities to all individuals irrespective of gender. The Institute create favourable environment that allows every individual to nurture and flourish their talent with no gender discrimination. The Institute's teaching learning process is more participatory amongst all the students by providing space for individual student to express themselves freely in the classroom. Various co-curricular and extra-curricular activities like debate competition, sports and cultural involve girls students' participation actively. Institute used to organize various women centric programs like Youth day, Women Empowerment, World Human Right Day, Beti Bachao Beti Padhao etc. Safety and Security: The Institute is having 24X7 CCTV surveillance facilities in the campus at all the key locations to avoid any mischievous happenings in the campus. Well-trained and vigilant security guards are stationed at various important checkpoints across the campus. It is mandatory for all the students and employees to carry Institutional Identity cards. The visitors are issued with temporary passes for entering in Institute campus. The counselling is done through Mentor: Mentee scheme available on campus. Common Room: Common room facility is provided in the college for girls and Boys students to hold meetings, study, or simply relax.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>A. 4 or All of the above</b>
--	---------------------------------

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:-** Dust-bins are placed in all departments staff rooms, laboratories, library and on every floor of all the blocks. Cleaning or emptying the dustbins is being done on a regular basis. All plastic wastes and garbage are collected by our housekeeping personnel and hand over to Gram Panchayat vehicle daily. All dead leaves and waste flowers are collected in a pit for the preparation of composite fertilizer. **Liquid waste management:-** All waste water sewer lines from toilets; bathrooms etc. are connected with Gram Panchayat drainage mains. Waste water of water coolers is used for plants. **E-Waste Management:-** The college collected e-waste and gives it to computer vendor and avails facility of discount or buy back in next purchase.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

A. Any 4 or all of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute provides education to all students irrespective to their culture, region communal socio economy and gender. The

Institute has faculty and staff members from different culture, region and community. The Institute provides same platform to all students, irrespective to their culture, region and community. All students participate together in all activities of the institute like sport, cultural and extension activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organizes various activities in the campus for inculcating values for being responsible citizens as reflected in the Constitution of India. Some of the events celebrated every year are as follows:- The Institute celebrates Independence Day on 15th August and Republic Day on 26th January every year. On this occasion, a program comprising of speeches on national importance, patriotic songs and dances used to be organized with full patriotic enthusiasm. Various types of Pledge taking activities, as per Government directives, are also organized from time to time in the Institute. The Institute also used to organize Integrity Pledge Day on 31st October every year on the birthday of Sardar Vallabh Bhai Patel as the symbol of Unity Day. The Institute organizes Swachh Bharat Campaign for the awareness about Swachhata in the neighborhood on the occasion of Gandhi Jayanti. Programs imbining Human Values and Professional Ethics are also organized regularly in the Institute under extension activity cell.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

A. All of the above

**Code of Conduct is displayed on the website  
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has developed a habit of celebrating / organizing national and international commemorative days, events and festivals: - National and international commemorative days: -

1. Independence Day
2. Republic Day
3. International Women's Day
4. Teachers Day (Dr. Sarvapalli Radhakrishnan Birth Anniversary)
5. Library Day (Dr. S. R. Ranganathan Birth Anniversary)

Birth/ Death Anniversaries: -

1. Gandhi Jayanti
2. Ambedkar Jayanti
3. APJ Abdul Kalam Jayanti



**Events:-**

1. Annual Sports Day
2. Annual Cultural Day
3. Extension Activities

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice - I**

1. Title of the Practice: Community Engagement through Extension Activities

2. Objective of the Practice: To promote extension activities in the neighborhood community. To develop among students a sense of responsibility towards society.

3. The Context: To provide the opportunities to inculcate the qualities among the students to understand social consciousness and problems of communities.

4. The Practice: Institute Conducts various activities related to environmental protection, cleanliness drive, tree plantation, education awareness, health awareness, personal hygiene, awareness related to superstitions, gender equality, self-defense, women empowerment, etc.

**Best Practice - II**

1. Title of the Practice: Spreading Awareness About Various Scholarships Schemes of State and Central Government and

**Institutional Scholarship.**

**2. Objective of the Practice:**

To increase number of students graduating from rural area by spreading awareness about various scholarship schemes of state and national government.

**3. The Context:**

To provide the right of education to economically backward students who stays away from education stream because of lack of awareness about various schemes of government related to scholarships.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college also aims at vitalizing the learning skills with a focus on futuristic demands, vitalizingteaching learning process, ICT, Human Values, and functional relationship with all the stakeholders for the holistic development of the individual and society. College also strives to create virtuous, meritorious personalities and to prepare professional, creative, and humane students to serve the humanity by setting a commendable tradition of initiative and imagination. The institution stands apart from all other colleges by placing greater emphasis on producing professional students by providing value-based education and enabling the students to face challenges in modern life. The institute aims at instilling a sense of self-discipline and accountability among students and developing a respect for democratic, ethical, and moral values. Institute provides the best amenities required for students to enhance their skills, Academics, and Extra-curricular activities and brings out the best in them. Guest lectures, Industrial Visits are organized throughout the year, by which the students are exposed to the outside world and all the recent developments and innovations. To bring out the concealed talents of the students every year the institution conducts Annual Cultural and Sports Day.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Develoing state of art laboratories
2. Industry Academia MoU's of the domain
3. Placement drives & Placement of student
4. Effective Free Career Counselling Sessions
5. Participation of students in Sports & Cultural Events
6. Scholarship Provision for a larger students
7. Industry Oriented VAP
8. Employing PhD Faculties
9. New Buiding for proposed Academic block
10. FDP's for Teachers