



भगवान आदिनाथ कॉलेज ऑफ एजुकेशन

ग्राम-महर्षा, जनपद-ललितपुर (उ. प्र.)

Mob- 09453675775

Date:- 4/11/2019

Notice

The first meeting of IQAC is scheduled on 07/11/2019 at 03:30 PM in Principal Cabin.

Agenda:

1. Opening words by Chairman.
2. Self-introduction of the members.
3. Introduction Speech by IQAC Coordinator.
4. About deciding Goals and Objectives of IQAC.
5. About deciding functions of IQAC.
6. About deciding IQAC Monitoring Mechanism.
7. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

CC:

1. All Committee Members
2. Admin. Office

प्राचार्य

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Minutes of Meeting

The chairman Dr Sunil kumar occupied the chair and welcomed the members for first IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Opening words by Chairman.

Resolution:

Chairman briefed all present members on the formation of IQAC cell and its overall responsibilities.

Agenda:2 Self-introduction of the members.

Resolution:

All the members were given their introduction.

Agenda:3 Introduction Speech by IQAC Coordinator.

Resolution:

IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:4 About deciding Goals and Objectives of IQAC.

Resolution:

Thorough discussion was made and Goals and Objectives of IQAC were decided as follows:-

- To develop a quality system for consistent programmed action to improve the academic and administrative performance of the college.
- To promote measures for institutional functioning towards quality enhancement Thorough imbibing quality culture and institutionalization of best practices.



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Agenda:5 About deciding functions of IQAC.

Resolution:

Thorough discussion was made and functions of IQAC were decided as follows:-

- Arrangement of files of our existing feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Acting as a nodal cell of the college for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and application of quality benchmarks for the various academic and administrative activities of the college.
- Organization of Institute level programs and quality related programs.
- Preparation of the Self Study Report Report (SSR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, ISO,NIRF) in the prescribed format.

Agenda:6 About deciding IQAC Monitoring Mechanism.

Resolution:

A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

So as a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities mentioned in earlier points and extend necessary suggestions/ corrective actions to maintain overall quality culture in the institute.



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Agenda: 7 Issue with the permission of the chair.

Resolution: As there were no issues to discuss meeting was concluded with vote of thanks to all present.

IQAC-COORDINATOR
Bhagwan Aadinath Collage of Education
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Attendance

Sr. No.	Category	Name
1	Head of the Institution	Dr. Sunil kumar chaturvedi
2	NAAC Coordinator	Dr. Rakesh Kumar
3	IQAC Coordinator	Asst. Prof Rakesh Kumar
4	Senior administrative officers nominees	Mr. Ankit Jain
		Mr. Purshottam Sen
5	Faculty Nominees	Mr. Anuj Hundej
		Asst. Prof. Indubala-
		Asst. Prof. Dinesh
		Asst.. Prof Dinesh Pratap
6	Nominee from Management	Dr. Pradeep Jain
7	Nominees from Students and Alumni	Ms. Nishita Jain
		Ms. Shikha Jain
8	Nominees from Employers /Industrialists/stakeholders	Mr. Sanjay Singh
		Mr. Arvind Jain
9	Nominees from Other Institute	Dr. N.K. Sharam

[Signature]

IQAC COORDINATOR

IQAC-COORDINATOR
Bhagwan Aadinath Collage of Education
Maharra-Lalitpur



[Signature]

PRINCIPAL

प्राचार्य

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Action Taken Report of first IQAC Meeting held on 07/11/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	As a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 22/12/2019.

IQAC-COORDINATOR
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